

**MLR FUNDING APPLICATION WORKFLOW**

**Funding Request Forms Due**  
*October 1*

**DRAFT**

**Allocation Committee Review**  
Public Review & Assign Tracks  
*By October 15*

**Fast Track**  
Full application not required.  
Additional info as needed.

**Full Application Track**  
TBD – Allocation Committee to design upon workflow approval.

**Consultation Track**  
Not recommended for funding.  
Committee & applicant to consult.

**Full Application Due**  
*November 15*

**Allocation Committee Review**  
Public Review & Draft Recommendations  
*Early December*

**Special MLR Board Meeting**  
Public Review and Vote on Funding  
*Mid December*

**Possible 2<sup>nd</sup> Meeting**  
If More Deliberation Needed  
*Early January*

**Present Recommendations To Town Council**  
*Mid January*

**DRAFT**

# MLR Funding Request Form

<b><i>Applicant Information</i></b>	
Organization	
Contact Person	
Phone	
Email	
Address	
City, State, Zip	
Website URL	

<b><i>Project Information</i></b>	
Project Name	
Request Amount	\$
Date Submitted	
Location	
Start Date	
End Date	
Website URL	

Check the appropriate box  
Yes No

1. Does this project fall under one or more of the following categories?

Check the categories that apply:

- Recreation                       Trails  
 Mobility                               Arts & Culture

2. Does this funding request supplant previous or existing municipal funding sources?

If so, please list supplanted source(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Is this a one-time funding request for this project?

4. Have you previously received funding from MLR, Measure R or Measure U?

If so, please describe:

<b><i>Project Name</i></b>	<b><i>Dates</i></b>	<b><i>Amount</i></b>

5. Is this project "shovel-ready"? Are all contingencies, agreements and approvals in place?

6. How will these funds be used and when will they be needed? Check all that apply:

	<i>Amount</i>	<i>Dates Needed</i>
<input type="checkbox"/> Planning		
<input type="checkbox"/> Operations		
<input type="checkbox"/> Maintenance		
<input type="checkbox"/> Facility		
<input type="checkbox"/> Programming		
<input type="checkbox"/> Administration		
<input type="checkbox"/> Equipment		
<input type="checkbox"/> Construction		
<input type="checkbox"/> Other _____		

7. Is this project:

- Town owned or managed
- Private
- Non-profit

8. Is this project included in any existing Town project plans? Check all that apply:

- General Plan
- Parks & Rec Master Plan
- Trail System Master Plan
- Draft Pedestrian Plan
- Master Bikeway Plan
- Plan Your Parks
- Biathlon Feasibility Study
- Arts & Culture Feasibility Study
- RecStrats 2
- Town CIP
- Mobility Plan
- DRCEDS

9. Please list all funding sources and amounts in addition to requested MLR funds:

<i>Source</i>	<i>Amount</i>

10. Please attach a one-page summary of your project. Include the following details:

- a. Project Description
- b. Involved Parties & Resources
- c. Target Markets
- d. Benefits to the Community
- e. Economic Impact
- f. Legacy