

MAMMOTH LAKES RECREATION (MLR) Board Meeting

Monday November 3, 2014

3:00 pm

**Mammoth Lakes Tourism Conference Room
2520 Main Street, Mammoth Lakes, CA**

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call (760) 934-4932. Notification 48 hours prior to the meeting will enable MLR to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

NOTE: All comments will be limited by the President to a speaking time of five minutes.

ROLL CALL

Board Members: Jo Bacon, Rich Boccia, Tom Johnson, Michael Ledesma, David Page, Drea Perry, Teri Stehlik, Danna Stroud, and Rick Wood.

PUBLIC COMMENTS

ADMINISTRATIVE ITEMS

1. Approve the minutes of the October 27, 2013 meeting
2. Review and Determine Assignments for Committees, Ad Hoc Committees, and Liaisons to other organizations
3. Update from Town of Mammoth Lakes staff/contractors on recreation-related projects
4. MLR Board Member Reports

REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT

To the next meeting of the MLR Board scheduled for Monday, November 17, 2014.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the Mammoth Lakes Tourism outside door not less than 72 hours prior to the meeting. Dated this 30th day of October, 2014.



Jo Bacon, MLR Treasurer

Minutes of Mammoth Lakes Recreation Annual Board Meeting

Monday, October 27, 2014

ROLL CALL

President Stroud called the meeting to order at 3:04 pm at the Mammoth Lakes Library 400 Sierra Park Road, Mammoth Lakes, CA. Present were John Armstrong, Jo Bacon, Teri Stehlik, Danna Stroud, Betsy Truax, John Urdi, and Rick Wood.

PUBLIC COMMENTS

Several current Board Members made comments regarding the importance of the first annual meeting and thanking participants for their work to get the organization to this point.

ADMINISTRATIVE ITEMS

1. Approve Minutes of October 6, 2014 MLR Board Meeting

Minutes approved as written (M Stehlik / S Truax C 7-0).

2. Update from Town of Mammoth Lakes staff/contractors on recreation-related projects

This item was taken out of order after #3. Jo reported that a policy question on the Measure R application for Trails End Park from the FY 14-15 allocations would be presented to Council on November 5th. It is presumed that Council will be asked to direct MLR and the Recreation Commission to consider options and remaining phases of the park, since the Mammoth Community Water District is not going to provide matching funding to put in artificial turf.

Dan Holler noted that the construction projects for the Waterford Bridge, and striping of Canyon Blvd. and Meridian Blvd. are continuing.

3. MLR Board Member reports

Betsy reported on the previous Saturday's TOML Halloween party at the Multi Use Facility, with over 200 attendees.

John Urdi reported on a soccer tournament in Carson City and the quality of the soccer facility hosting the tournament.

Danna noted two additional ESRC meetings this week.

4. Presentation of Slate of Board Members from Nominating Ad Hoc Committee

The Nominating Ad Hoc Committee presented the slate and noted the diversity, synergy, and passion of those who were selected for consideration.

5. Election of Board Members

The Slate of Board Members was accepted as presented (M Urdi / S Armstrong C 7-0). After members changed seats, each Board Member gave a quick introductory background bio. All were present with the exception of Rich Boccia.

6. Affirmation of Board Members Appointed by Town of Mammoth Lakes and Mammoth Lakes Tourism

Jo Bacon (Council appointee) and Michael Ledesma (MLT appointee) were affirmed (M Wood / S Page C 9-0).

7. Election of Officers – President, Secretary and Treasurer

After discussion, the following officers were elected:

President – Danna Stroud (M Bacon / S Wood C 7-0 with an abstention by Danna

Secretary – Tom Johnson (M Perry / S Bacon C 8-0)

Treasurer – Jo Bacon (M Stehlik / S Perry C 8-0)

8. Review Draft MLR Deliverables Timeline

The group reviewed the updated version. A question was raised on using Google Docs. It was felt that this needed to be limited to Committees and/or Ad Hoc Committees rather than a tool for the full Board to utilize. Jo will verify this with the Town Attorney in relation to Brown Act compliance.

9. Review Existing and Future Committee and Ad Hoc Committee Structure

The Board discussed various options for assignment of liaisons, Committees and Ad Hoc Committees. A potential list was established, to which assignments will be made at the November 3rd meeting.

10. Review Proposed Budget for FY 14-15

Jo provided a quick overview of the proposed budget, which will be voted on at the November 17th meeting.

11. Establish Meeting Schedule for November and December 2014

The following schedule was set:

Monday, November 3rd at 3:00 pm in the MLT Conference Room

Monday, November 17th at 1:00 pm in the Ellie Randol Room at the Library

Monday, December 1st at 1:00 pm in the Ellie Randol Room at the Library

Monday, December 15th at 1:00 pm in the Ellie Randol Room at the Library

REQUEST FOR FUTURE AGENDA ITEMS

The next meeting will focus on organizing the various assignments to meet the timelines in the contract deliverables.

ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting was adjourned at 4:44 pm.

Dated: _____.

Secretary

MLR Tasks/Assignments to Liaisons, Committees and Ad Hoc Committees:

Ad Hoc Committees are defined by a limited scope of work and time period in which tasks are completed. Up to four directors may be assigned to any Ad Hoc Committee.

Committees are formed by the Board for on-going tasks, containing 2 or more Directors and may have non-voting advisory members.

Liaisons are appointed as needed to enable communication between partners, organizations, and legislative bodies.

Participants are individual Directors who are designated to participate in specific events involving partners and/or other organizations on an as-needed basis.

Status for Current Ad Hoc Committees:

Development/Fundraising – John Armstrong, Danna Stroud, and John Urdi – One final task to be completed is a list of potential persons/business to approach during the 100 for \$100 campaign so that efforts are not duplicated. Only Danna remains on the Board. Might be established as a Committee at this point.

Nominating – John Armstrong, Jo Bacon, and Betsy Truax – Disband.

Measure R/U Reconciliation – Jo Bacon and Teri Stehlik – Should be disbanded in a few weeks. On-going tasks are likely to be incorporated into other tasks in the Deliverables Timeline.

Liaisons Identified:

Liaison to **Recreation Commission**

Committee/Ad Hoc Committee Assignments Identified:

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| <p>#2 Public Process for R/U Recommendations</p> | <p>Recommendation – Allocations Committee</p> |
| <ul style="list-style-type: none"> • Publicize, organize ...outreach and allocation process. | <p>Determine process for first allocation recommendation to Council by February 15, 2015.</p> |
| <p>#2 Public Process for R/U Recommendations</p> | <p>Recommendation – Reconciliation Committee</p> |
| <ul style="list-style-type: none"> • Perform Operational/Financial Review to evaluate whether grantees have used R & U funds appropriately, and as prescribed in the allocation request/contracts. | <p>Annual Reconciliation of prior years' expenditures – Date TBD</p> <p>Annual programmatic review of performance reports to allocations – Date TBD</p> |
| <p>#3 Prioritized List</p> | <p>Recommendation – Strategy Committee</p> |
| <ul style="list-style-type: none"> • Prepare and provide to the Town a prioritized list of the primary amenities recommended to be supported through Measures U and R funds | <p>December 2015</p> |
| <p>#4 Performing Arts Center Decision</p> | <p>Recommendation: Ad Hoc Committee through recommendation; Committee established if project proceeds</p> |
| <ul style="list-style-type: none"> • Provide a Proceed/Not Proceed recommendation • Provide Measure U and other potential funding recommendations under a “Proceed” recommendation. | <p>June 30, 2015</p> |

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| #5 MLTS | Recommendation: MLTS Committee |
| <ul style="list-style-type: none"> • Act as the lead organization and contact point with TOML staff interactions with USFS for strategies, funding, and projects. • Collaborate with the Town and partners on providing recommendations to Town Council for the continuation, prioritization, implementation, and design of programs and services to support the Mammoth Lakes Trail System and the leveraging of the annual \$300,000 allocation for the MLTS committed through FY 16-17. (Details and deliverables dates in Deliverables Timeline). | First due date December 31, 2014. Tasks on-going. |

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| #5 MLTS Website | Recommendation: Communications Committee with overlap of one Director from MLTS Committee |
| <ul style="list-style-type: none"> • Engage with the Town on the oversight and ongoing development of the mammothtrails.org website, with planned (possible) transition of website management or support to MLR, pending USFS review, coordination with the Town and continued work with current partners | September 2015 |

Additional Committees

Personnel Committee (first task to screen Executive Director Candidates)