

MAMMOTH LAKES RECREATION (MLR) Board Meeting

MONDAY, October 6, 2014

3:00 p.m.

**Ellie Randol Room – Mammoth Lakes Branch Library
400 Sierra Park Road, Mammoth Lakes, CA 93546**

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call (760) 934-4932. Notification 48 hours prior to the meeting will enable MLR to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

NOTE: All comments will be limited by the President to a speaking time of five minutes.

ROLL CALL

Board Members: John Armstrong, Jo Bacon, Teri Stehlik, Danna Stroud, Betsy Truax, John Urdi, Rick Wood.

PUBLIC COMMENTS

ADMINISTRATIVE ITEMS

1. Approve Minutes of September 22, 2014 MLR Board Meeting
2. Approve Minutes of September 26, 2014 MLR Board Meeting
3. Update from Town of Mammoth Lakes staff/contractors on recreation-related projects
 - a. Actions taken at 10/1/14 Town Council meeting
 - b. Report from Recreation Commission Liaison
4. Review and consider approval of contract with Town of Mammoth Lakes
5. Report from Nominating Ad Hoc Committee
6. Report on Insurance Requirements
7. Report on Lease for space in MLT Offices
8. Review and consider approval of Legal Requirements Handbook
9. Review and consider approval of Governance Handbook
10. Review and consider comments of TOML Recreation Commission ordinance change
11. MLR Board Member reports

REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT

To the next meeting of the MLR Board scheduled for Monday, October 20, 2014.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the Mammoth Lakes Branch Library outside window not less than 72 hours prior to the meeting. Dated this 2nd day of October, 2014.



Jo Bacon, MLR Treasurer

Minutes of Mammoth Lakes Recreation Board Meeting

Monday, September 22, 2014

ROLL CALL

President Stroud called the meeting to order at 3:02 pm at the Mammoth Lakes Library 400 Sierra Park Road, Mammoth Lakes, CA. Present were John Armstrong, Teri Stehlik, Danna Stroud and Betsy Truax, John Urdi, and Rick Wood. Absent: Jo Bacon.

PUBLIC COMMENTS

None.

ADMINISTRATIVE ITEMS

1. Approve Minutes of September 8, 2014 MLR Board Meeting:
Minutes were accepted as written (M Stehlik / S Urdi / C 4-0, with two abstentions – Stroud and Truax.)
2. Update from Town of Mammoth Lakes staff/contractors on recreation-related projects
 - a. Actions taken at 9/17/14 Town Council meeting
Teri noted that the reconciliation is progressing, although the final numbers are still to be determined.

It was also noted that staff will clarify scope and deliverables on the Challenge Cost Share Agreements and bring these back to Council. Also, that these CCSAs are from the MLTS \$300,000 Measure R Allocations.

Finally, it was noted that Council submitted letters regarding the Devils Postpile and the Forest Plan Revision/Wilderness Inventory documents.

Dan Holler noted that staff is looking at options for a roof for the ice rink. Also, the Waterford Gap Closure is proceeding and there have been improvements made to the Whitmore Parking Lot.
3. Report from Contract Ad Hoc Committee
 - a. Status Update
Contract terms discussed in detail, including the Town Manager speaking from the floor. Contract approved subject to ad hoc committee review and approval of final draft (M Wood / S Truax C 6-0). It was also noted that a separate agenda item on October 1st will ask Council for \$15,000 funding for non-Measure R tasks.
4. Report from Measure R & U Reconciliation Ad Hoc Committee on next reconciliation steps – Continued to 9/26 meeting.
5. Report from Nominating Committee
 - a. Report on applications received
 - b. Timeline for developing slate for October 27th Annual Meeting
 - c. May consider appointing non-MLR Board members to also serve on the nominating ad hoc committee based on applications received

John A. and Betsy noted that 11 applications had been received so far. All will interview with the committee which will offer a slate at the Annual Meeting.

6. Report from Fund Development Ad Hoc Committee on 100 for \$100 Campaign. Continued to 9/26 meeting.
7. Update on Executive Director Recruitment Timeline from Staff Ad Hoc Committee
Job description to be posted in NRPA, CPRS, Outdoor Rec Professionals, OIA, USFS, APPL, other non-profit orgs by October 1st. Applications due by October 31st. Interviews would occur during November and December, with a target to have the Executive Director selected by the end of December.
8. Review and consider action to submit a letter regarding the Notice of Intent and Proposed Action related to Inyo National Forest Management Plan Revision process (comments due September 29, 2014)
Motion to approve as presented with minor edits and including wilderness comments (M Truax / S Stehlik C 6-0).
9. Review and consider action to submit a letter regarding Draft General Management Plan and Environmental Assessment for Devils Postpile National Monument (comments due September 30, 2014). Continued to 9/26 meeting.
10. Review draft Legal Requirements Handbook with possible approval at the October 6th meeting. Continued to 9/26 meeting.
11. Review draft Governance Handbook with possible approval at the October 6th meeting. Continued to 9/26 meeting.
12. Information on the formation of an Eastern Sierra Recreation Collaborative.
The general concept was discussed, with the intent of stakeholders elevating recreation status in the Eastern Sierra. There will be a formal request for MLR participation at the October 6th meeting.
13. MLR Board Member reports. Continued to 9/26 meeting.

ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting was adjourned at 5:17 pm.

Dated: _____.

Secretary

Notes from MLR Board Meeting
September 26, 2014

Meeting was called to order @ 9:01am by Chair Stroud. In attendance, John Armstrong, Teri Stehlik, Betsy Truax, John Urdi, Rick Wood, Danna Stroud. Boardmember Jo Bacon arrived 9:15am

There were no public comments.

Board reviewed the draft comment letter regarding the Devils Postpile Draft General Management Plan and Environmental Assessment. There were no additional edits requested. It was moved by Wood, seconded by Truax to approve the comment letter and submit to the Devils Postpile planning team. Motion passed 6-0.

The Measure R & U Reconciliation ad hoc advised that funding policies are being drafted for the Town Council's review at their October 15, 2014 meeting. MLR Board asked if proposed policies might be available to review at their October 6, 2014 meeting. Boardmember Bacon advised that draft documents might be available, so this item will be placed on the October 6 MLR agenda.

The Fund Development ad hoc advised a list of potential contributors is being drafted and then assignments will be made for contact.

The Board reviewed the draft legal requirements handbook as presented. No comments were submitted. Approval will be recommended at the October 6, 2014 MLR Board meeting.

The Board reviewed the draft governance handbook. It was advised this document was patterned after the Friends of the Library document. There was some dialog among the Board about the Form 700 filing requirements. MLR is still awaiting input from the Town's attorney regarding FPPC opinion, which will determine the appropriate timeline for filing Form 700.

Under Board Member reports, Truax advised the ordinance governing the Recreation Commission is being changed and will be reviewed at their October 7, 2014 meeting. MLR Board will review at their October 6 meeting and provide any comments accordingly. She also advised there would be a joint meeting between the Recreation Commission and Town Council on October 15, 2014. Board member Wood advised the Contract ad hoc committee is meeting with Dan Holler later today for a final review of the proposed agreement between the Town and MLR. The final draft will be routed to the MLR Board prior to the Town Council meeting scheduled for October 1, 2014.

Items for the October 6, 2014 agenda include a insurance review, lease agreement for MLR office space, governance and legal requirements handbooks review and

approval, review ordinance change for Recreation Commission, approve & accept contract approved by Town Council, review Measure R & U funding policies.

With no additional items on the agenda, it was moved by Teri Stehlik, seconded by Jo Bacon to adjourn the meeting at 10:05am. Motion passed 7-0.

Submitted by Danna Stroud, MLR Board President