

MAMMOTH LAKES RECREATION (MLR) Board Meeting

MONDAY, September 22, 2014

3:00 p.m.

**Ellie Randol Room – Mammoth Lakes Branch Library  
400 Sierra Park Road, Mammoth Lakes, CA 93546**

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call (760) 934-4932. Notification 48 hours prior to the meeting will enable MLR to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

NOTE: All comments will be limited by the President to a speaking time of five minutes.

**ROLL CALL**

Board Members: John Armstrong, Jo Bacon, Teri Stehlik, Danna Stroud, Betsy Truax, John Urdi, Rick Wood.

**PUBLIC COMMENTS**

**ADMINISTRATIVE ITEMS**

1. Approve Minutes of September 8, 2014 MLR Board Meeting
2. Update from Town of Mammoth Lakes staff/contractors on recreation-related projects
  - a. Actions taken at 9/17/14 Town Council meeting
3. Report from Contract Ad Hoc Committee
  - a. Status Update
4. Report from Measure R & U Reconciliation Ad Hoc Committee on next reconciliation steps
5. Report from Nominating Committee
  - a. Report on applications received
  - b. Timeline for developing slate for October 27th Annual Meeting
  - c. May consider appointing non-MLR Board members to also serve on the nominating ad hoc committee based on applications received
6. Report from Fund Development Ad Hoc Committee on 100 for \$100 Campaign
7. Update on Executive Director Recruitment Timeline from Staff Ad Hoc Committee
8. Review and consider action to submit a letter regarding the Notice of Intent and Proposed Action related to Inyo National Forest Management Plan Revision process (comments due September 29, 2014)

9. Review and consider action to submit a letter regarding Draft General Management Plan and Environmental Assessment for Devils Postpile National Monument (comments due September 30, 2014)
10. Review draft Legal Requirements Handbook with possible approval at the October 6th meeting
11. Review draft Governance Handbook with possible approval at the October 6th meeting
12. Information on the formation of an Eastern Sierra Recreation Collaborative.
13. MLR Board Member reports

#### **REQUEST FOR FUTURE AGENDA ITEMS**

#### **ADJOURNMENT**

To the next meeting of the MLR Board scheduled for Monday, October 6, 2014.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the Mammoth Lakes Branch Library outside window not less than 72 hours prior to the meeting. Dated this 18th day of September, 2014.



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Jo Bacon, MLR Treasurer

## Minutes of Mammoth Lakes Recreation Board Meeting

Monday, September 8, 2014

### ROLL CALL

Secretary Wood called the meeting to order at 3:02 pm at the Mammoth Lakes Library 400 Sierra Park Road, Mammoth Lakes, CA. Present were John Armstrong, Jo Bacon, Teri Stehlik, John Urdi, and Rick Wood. Absent were Danna Stroud and Betsy Truax.

### PUBLIC COMMENTS

None.

### ADMINISTRATIVE ITEMS

1. Approve Minutes of August 18, 2014 MLR Board Meeting:  
Minutes were accepted as written (M Stehlik / S Urdi / C 5-0).
2. Report from Contract Ad Hoc Committee
  - a. Finalized Scope and Deliverables
  - b. Timeline for executing contract

Rick reported on the last meeting between the Ad Hoc Committee and the Town Manager. He also noted that agreement had been reached to leave in the 30 day termination clause but also insert language that the town would honor any contract commitments made by MLR.

Jo noted that she would be meeting with Dan Holler on September 10th to work on the compensation and reporting timelines within the contract and to work out both monthly and annual reporting requirements.

3. Report from Measure R & U Reconciliation Ad Hoc Committee

Teri provided an overview of the Measure R discussion and process. It is anticipated that Measure R and MLTS allocations clean-up will be reported on the September 17th Council agenda.

Speaking from the floor, Grady Dutton provided an update on the new financial system and timesheet consolidations that should help with documenting time spent on R and U projects in the future.

Speaking from the floor, John Wentworth asked whether there had been a review of all awarded funds to determine on-going maintenance costs. Teri and Jo indicated that had not yet been done, but the question would be added to the open issues at the next reconciliation meeting.

Speaking from the floor, Pat Agnitch asked whether the next agenda bill would include the funds to be returned to the R and U fund balances. Teri explained that all the closed projects would be cleared out to fund balance. Capital Improvement Projects will be cleared out separately as these multi-year, multi-phase projects are completed.

4. Appoint Nominating Ad Hoc Committee

A Nominating Committee of Betsy Truax, John Armstrong and Jo Bacon was established (M Stehlik / S Wood C 5-0).

- a. May consider appointing non-MLR Board members to also serve on the nominating ad hoc committee

The Board discussed whether anyone should be appointed for this election. There was consensus to consider this at the next meeting, which will occur after the application deadline.

5. Review, and possible action on final Executive Director job description as provided by Staff Ad Hoc committee

The job description, with amendments, was approved (M Bacon / S Urdi C 5-0).

6. Report from Fund Development Ad Hoc Committee on 100 for \$100 Campaign

This item was deferred to the September 22nd meeting.

7. Appoint Ad Hoc Committee to review released Notice of Intent and Proposed Action related to Inyo National Forest Management Plan Revision process (comments due September 29, 2014)
8. Appoint Ad Hoc Committee to review released Draft General Management Plan and Environmental Assessment for Devils Postpile National Monument (comments due September 30, 2014)

After discussion, it was moved to have Danna provide a draft letter on the Forest Management Plan Revision and Danna and Jo provide a draft letter on the Devils Postpile E.A. Further, that Danna would contact Betsy to see if she was available to serve on either or both Ad Hoc Committees (M Stehlik / S Urdi C 5-0).

9. Update from Town of Mammoth Lakes staff/contractors on recreation-related projects

- a. Actions taken at 9/3/14 Town Council meeting

This item was taken out of order after #2. Jo provided an update that included Council decisions to change the Measure R Expenditure Plan Ordinance so that a Resolution is used for any future changes in the authorized recommendation body for Measure R. This Resolution will be on the October 1st Council agenda, with an effective date the same as the Ordinance change later in October.

A Resolution was also approved to name MLR as the recommending body for Measure U.

10. Treasurer's Report

Jo reviewed the August 31 P & L Detail report. She also noted that:

- the bookkeeping tasks have been turned over to Porter and O'Dell as of 9/3/14

- All tax forms for the fiscal year ending 9/30/14 have been filed
- Checks have been ordered
- She will be purchasing postage for the donation acknowledgement letters and other required correspondence.

## 11. Board Member Reports

Jo noted that she and John U. had attended a Sierra Nevada Conservancy Board Meeting in Bridgeport on September 4th. Both spoke in favor of the Eastern Sierra Recreation Collaborative concept, which would convene recreation interests in Mono and Inyo County.

John U. noted that the MLT-appointed seat had been discussed by the MLT Board. He expects the appointee will be identified at their October 1 Board Meeting.

John A. reported on a successful Fall Century event and thanked the agencies and volunteer groups involved for their exemplary support of the event.

Rick mentioned the recent Mammoth Times editorial that seemed to chastise Council for outsourcing services with the implication that there would be no oversight of those contracted functions. This runs counter to previous editorials where the work of MLR, in particular, was championed.

## ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting was adjourned at 4:52 pm.

Dated: \_\_\_\_\_.

\_\_\_\_\_  
Secretary