

MAMMOTH TRAILS COMMITTEE MEETING
Wednesday, December 9, 2015 @ 3pm

Mono County Public Library
The Randall Reading Room
400 Sierra Park Road, Mammoth Lakes, California

www.mammothlakesrecreation.org

Mammoth Trails Committee Members may participate from a teleconference location if the meeting notice has been published in advance at the site of the meeting and the location that they will be calling in from as the site needs to be accessible to the public. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the Board during any one of the opportunities provided on the agenda for public comment.

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call (760) 934-4932. Notification 48 hours prior to the meeting will enable MLR to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

NOTE: All comments will be limited by the President to a speaking time of five minutes.

ROLL CALL

Committee Members: Alan Jacoby, Mark Brownlie, Dan Holler, David Page, Danna Stroud

PUBLIC COMMENT (On items not on the Agenda)

ADMINISTRATIVE ITEMS

1. Approval of the Agenda – 5 min
2. Approval of the meeting minutes for 10/14/15 – 5 min
 - a. *Attachment #1- MLR - Minutes*
3. MLTS Winter Programs Update – 30 min (*Rathje, MLTPA*)
 - a. Sherwins – Winter Access/Egress - *053_04_ShwEgr1516*
 - b. Shady Rest – Winter Grooming - *102_01_WintGroom1516*
 - c. MLTS Website – Content Development - *098_01_MT_WebCon_1516*
 - d. USFS/TOML Leadership Meeting – Agenda Items
 - i. INF OSV NEPA Review – Matching Funds
 - ii. SR 203 Tunnel – OSV Access to Shady Rest RV Park
 1. *Attachment #2- Map*
 - e. Winter Snow Play Discussion
 - f. Mammoth Trails meeting in January 2016
 - i. OSV USFS
4. Town of Mammoth Lakes Public Works – 20 min (*Hayes Haislip*)
 - a. Main Street Sidewalks
5. “Signage + Wayfinding – Map Updates & Repair” – 30 min (*MLTPA*)
 - a. Program Orientation for MTC
 - b. Discussion re: Phase IV signage manufacture and install
 - c. Maintenance responsibility

6. 2015-2016 Budget Review– 20 min (*Rathje, MLTPA, Holler*)
 - a. Town Manager Budget Update
 - b. Trail System Master Plan Implementation to Date/Review
 - i. *Attachment #3*
 - c. Committee assignments for MLTS priorities and budget
 - i. Mid-Year Budget Allocations
 - ii. Designation of Capital vs Program projects
 1. Attachment #4

7. Future Agenda Items:

- a. ½ Day Planning Meeting – establish five year MLTS project priorities and align budget requests

COMMITTEE MEMBER REPORTS

REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT

To the next meeting of the Mammoth Trails Committee which will occur on January 13, 2015 at 3pm. I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the Mammoth Lakes Tourism & Recreation outside showcase not less than 72 hours prior to the meeting dated this 3rd day of December, 2015.

Rich Boccia, MLR Executive Director

MAMMOTH TRAILS COMMITTEE MEETING
Thursday, November 12, 2015 @ 3pm

Meeting Minutes

Mammoth Lakes Tourism & Recreation Conference Room
2520 Main Street, Mammoth Lakes, CA

ROLL CALL

The meeting was called to order at 3pm with the following Committee Members in attendance: Alan Jacoby, Danna Stroud and Grady Dutton as the representative for the Town.

PUBLIC COMMENT (On items not on the Agenda)

- There were no public comments.

ADMINISTRATIVE ITEMS

1. Approval of the Agenda
 - The agenda was approved as published.
2. Approval of the meeting minutes for 10/14/15
 - The minutes were approved as submitted. (Motion by Grady, Second by Alan, 3-0)
3. SHARP Trail Alignment Studies
 - The trails coordinator provided a brief report to include the following items:
 - i. A draft request with a focus on trail #18 is being crafted to be shared with MTC
 - ii. There was a request to perhaps include this trail request with the other six that are being proposed to the USFS.
4. LABBS Alignment Studies
 - The trails coordinator provided a brief report on the process in which he is working with the Town Manager to submit a request to the NFS outlining the proposed work to be completed.
 - There is a need to reconvene the TCC to finalize the recommendation.
 - There have been 5 bids for the Pokonobe to the Lake Mary dam MUP – the Town Council will review a recommendation for this work at their 12.16.15 Council meeting.
 - There were expressed safety concerns about this MUP ending by the stop sign on the other side of the dam and the need to work with Tamarack as we build infrastructure
 - This work is being completed in two phases due to funding but should be viewed as one project so that they are coordinated
 - There was a request to provide more information to the committee regarding this process at the next scheduled Trails Meeting scheduled for 12.09.15.
5. “Soft Surface Trails – USFS Permitting”
 - The trails coordinator provided a brief update on the project and reminded the committee that this should include both maintenance and new construction.
 - There appears to be a Challenge Cost Share Agreement in place between the USFS and the Town through 2018 which may be an element of a CCSA “Supplemental Partnership Agreement” that was executed in 2013. Joel to follow up and report back to the MTC.
 - The trails coordinator posted and reviewed the proposed trails maintenance along with reviewing the proposed re-allocation of funds to support the 2016 maintenance program.

- Alan made a motion to approve the re-allocation of \$80,000 for 2016 trails maintenance. A second to this motion was provided by Grady and the motion passed 3-0.

6. MLTS Winter Programs Update

- The trails coordinator provided a brief report on the these items to include the following:
- Sherwins – Winter Access
 - i. The USFS is concerned about access through Tamarack Road because there is no parking
- Shady Rest
 - i. The USFS is has approved CCSA SPA that will allow the Town to engage with the FOI for contract services.
 - ii. There as a request that the FOI share their marketing strategy and materials at the next MTC meeting on 12.09.15.
 - iii. There were unanswered questions about signage.
- MLTS Website – Content Development
 - i. Nicole Montano provided the committee with a brief update and the request to schedule a winter content meeting in the near future. There is a need for winter photography with an expected transition of 12.01.15.
- USFS/TOML Leadership Meeting – Agenda Items
 - i. The trails coordinator indicated that these items are slated to be discussed at the yet to be schedule leadership team meeting.
 - ii. INF OSV NEPA Review – Matching Funds
 1. Progress report is requested on this item.
 - iii. SR 203 Tunnel – OSV Access to Shady Rest RV Park
 1. Progress report is requested on this item.
 - iv. Shady Rest – Winter Grooming
 1. Already discussed above.
 - v. USFS Rep for MLTS Web
 1. It appears that Lawson Reif is the USFS rep ☺

7. MLTS Website Update

- The trails coordinator reported that the transition is in process as described in the above mentioned content development with MLT being a very strong and supportive partner.

8. Summer of Stewardship Program Report Out

- Casey and Jay representing the FOI provided a very extensive summary of the completed work that was accomplished this past summer.
- There was a request to share the power point presentation with the MLR staff that could be posted on the MLR web site.

9. Lakes Basin Stewards Report Out

- Casey and Jay representing the FOI provided an update of their work in the Lakes Basin which included an overall distance of 493 miles of covered trails.
- There were questions about how do the FOI identify priority projects which led to the conversation about having a closer working relationship with the USFS in the past when they had more staff.

10. “Signage + Wayfinding – Map Updates & Repair”

- There was no report on this agenda item. Was rescheduled.

11. Future Meeting Items – 5 min

- Dec 9
 - i. Committee assignments for MLTS priorities and budget
 - ii. Mid-Year Budget Allocations
 - iii. Designation of Capital vs Program projects
- Jan 13
 - i. ½ Day Meeting – establish MLTS Program Priorities
 - 1. There was request to reschedule this date to allow for all members of the committee to attend and participate.

COMMITTEE MEMBER REPORTS

- Alan reported on the progress of SEMBA to include their official start date, their work with the MMSA commenting their building of trails which the MTC then commented that they would like to be involved in this process, his work with the MMCF and the development of the Youth Mountain Bike Club, and the positive work with the BLM on Lower Rock Creek Road.

REQUEST FOR FUTURE AGENDA ITEMS

- There was a request for follow up on agenda items #3, #4, #6diii and #10.

ADJOURNMENT

- The meeting was adjourned at 5:20pm to the next meeting of the Mammoth Trails Committee which will occur on December 9, 2015 at 3pm to be held at the Mono County Public Library Reading Room.

Respectfully submitted,
Rich Boccia; Executive Director
Mammoth Lakes Recreation



SR 203 TUNNEL - OSV ACCESS TO SHADY REST RV PARK



Town of Mammoth Lakes - Trail System Master Plan (TSMP)
 Current Status of Recommended Projects and Programs
 Updated by MLTPA - December 02, 2015

Chapters/Sections	TSMP Citation	TSMP TITLE	No Work To Date	Work Initiated	Program Ready	Capital Proposed	Capital Complete	Maintenance	NOTES
Chapt 4 - 01 - G	G01	Naming Conventions							
Chapt 4 - 01 - G	G02	Updated Trail Maps							
Chapt 4 - 01 - G	G03	Uniform Trail Signage							
Chapt 4 - 01 - G	G04	Interpretive Signage							
Chapt 4 - 01 - G	G05	Trail-Oriented Development							
Chapt 4 - 01 - G	G06	Pedestrian-Oriented Development							
Chapt 4 - 01 - G	G07	Data Management							
Chapt 4 - 01 - G	G08	Design Guidelines							
Chapt 4 - 01 - G	G09	Trail and Mobility Needs							
Chapt 4 - 01 - G	G10	Future Access Easements							
Chapt 4 - 01 - G	G11	Trail Coordinator							
Chapt 4 - 01 - G	G12	Coordination with local NGO's							
Chapt 4 - 01 - G	G13	Summit Process							
Chapt 4 - 01 - G	G14	Action Plan							
Chapt 4 - 01 - G	G15	Trail System Management MOU							
Chapt 4 - 01 - G	G16	Mammoth Lakes Trail System MLTS							
Chapt 4 - 02 - N	N1	Nodal Typing							
Chapt 4 - 02 - N	N2	Naming of Recreational Nodes							
Chapt 4 - 02 - N	N3	Uniform Nodal Signage							
Chapt 4 - 02 - N	N4	Public Transit Access to Recreation Nodes							
Chapt 4 - 02 - N	N5	Summer Recreation Nodes							
Chapt 4 - 02 - N	N6	Winter Recreation Nodes							
Chapt 4 - 02 - N	N7	Future Nodal Designations							
Chapt 4 - 02 - N	N8	Updates to GIC Database							
Chapt 4 - 03 - MUP	MUP01	Near-Term MUP Projects							CONFIRM WITH PUBL
Chapt 4 - 03 - MUP	MUP02	Complete the Main Path Loop							CONFIRM WITH PUBL
Chapt 4 - 03 - MUP	MUP03	Near-Term MUP Projects							CONFIRM WITH PUBL

Town of Mammoth Lakes - Trail System Master Plan (TSMP)

Current Status of Recommended Projects and Programs

Updated by MLTPA - December 02, 2015

Chapters/Sections	TSMP Citation	TSMP TITLE	No Work To Date	Work Initiated	Program Ready	Capital Proposed	Capital Complete	Maintenance	NOTES
Chapt 4 - 03 - MUP	MUP04	Near-Term MUP Projects							CONFIRM WITH PUBLI
Chapt 4 - 03 - MUP	MUP05	In-Town MUP Connectors							CONFIRM WITH PUBLI
Chapt 4 - 03 - MUP	MUP06	In-Town MUP Connectors							CONFIRM WITH PUBLI
Chapt 4 - 03 - MUP	MUP07	MUP's Outside the UGB							CONFIRM WITH PUBLI
Chapt 4 - 03 - MUP	MUP08	MUP's Outside the UGB							CONFIRM WITH PUBLI
Chapt 4 - 03 - MUP	MUP09	In-Town MUP Connectors							CONFIRM WITH PUBLI
Chapt 4 - 03 - MUP	MUP10	In-Town MUP Connectors							CONFIRM WITH PUBLI
Chapt 4 - 03 - MUP	MUP11	In-Town MUP Connectors							CONFIRM WITH PUBLI
Chapt 4 - 03 - MUP	MUP12	In-Town MUP Connectors							CONFIRM WITH PUBLI
Chapt 4 - 03 - MUP	MUP13	In-Town MUP Connectors							CONFIRM WITH PUBLI
Chapt 4 - 03 - MUP	MUP14	In-Town MUP Connectors							CONFIRM WITH PUBLI
Chapt 4 - 03 - MUP	MUP15	In-Town MUP Connectors							CONFIRM WITH PUBLI
Chapt 4 - 03 - MUP	MUP16	In-Town MUP Connectors							CONFIRM WITH PUBLI
Chapt 4 - 04 - XING	X1	Design of At-Grade MUP Crossings							
Chapt 4 - 04 - XING	X2	Specific Intersection & Mid-Block Crossings							
Chapt 4 - 04 - XING	X3	Grade Separated MUP Crossings							
Chapt 4 - 05 - BIKE	B	All Bike Lanes: NOTE							SEE CALTRANS FOR TYP
Chapt 4 - 05 - BIKE	B1	Near-Term Bike Lanes							
Chapt 4 - 05 - BIKE	B2	Bike Lanes on Major Streets							
Chapt 4 - 05 - BIKE	B3	Bike Lanes on Collector Streets							
Chapt 4 - 05 - BIKE	B4	Bike Routes: NOTE							SEE CALTRANS FOR TYP
Chapt 4 - 06 - INT	INT1	General (soft-surface/hard-surface Interface)							
Chapt 4 - 06 - INT	INT2	North Village							
Chapt 4 - 06 - INT	INT3	Canyon Lodge							
Chapt 4 - 06 - INT	INT4	Eagle Lodge							
Chapt 4 - 07 - PED	P1	Sidewalk to Major Roadway Ratio							
Chapt 4 - 07 - PED	P2	Sidewalks along Major Roads							

Town of Mammoth Lakes - Trail System Master Plan (TSMP)
 Current Status of Recommended Projects and Programs
 Updated by MLTPA - December 02, 2015

Chapters/Sections	TSMP Citation	TSMP TITLE	No Work To Date	Work Initiated	Program Ready	Capital Proposed	Capital Complete	Maintenance	NOTES
Chapt 4 - 07 - PED	P3	Sidewalks along Collector or Local Streets							
Chapt 4 - 07 - PED	P4	Mid-Block Pedestrian Connectors							
Chapt 4 - 08 - BP	BP1	Bicycle Parking Requirements							
Chapt 4 - 08 - BP	BP2	Bicycle Parking Designed by Local Artists							
Chapt 4 - 08 - BP	BP3	Subsidized Bicycle Parking Program							
Chapt 4 - 09 - SS	SS1	Snowcreek Meadow Trail							
Chapt 4 - 09 - SS	SS2	Summer Soft-Surface Trails outside the UGB							
Chapt 4 - 09 - SS	SS3	Shady Rest Winter Trails							
Chapt 4 - 10 - EDU	E1	Publish a Trail Guide for Mammoth Lakes							
Chapt 4 - 10 - EDU	E2	Annual Events/Calendar							
Chapt 4 - 10 - EDU	E3	Safe Routes to School							
Chapt 4 - 10 - EDU	E4	Trails-Related Education Programs							
Chapt 4 - 10 - EDU	E5	Trips for Kids							
Chapt 4 - 10 - EDU	E6	Establish a Trail Patrol							
Chapt 4 - 10 - EDU	E7	NGO's/Mammoth Trails							
Chapt 4 - 11 - ACC	A1	MUP & Trail ADA Assessment							
Chapt 4 - 11 - ACC	A2	Pedestrian ADA Assessment							
Chapt 4 - 11 - ACC	A3	Signage and Information							
Chapt 4 - 11 - ACC	A4	Pathway Surface Materials							

**MLTS 2015/2016 Project Management Overview
One Sheet - Updated 150829**

Count	Project Name	Contractor Code	Project or Capital	Proj. Lead	Init. Date	INITIATION TOTAL
1	SR 203 Tunnel – OSV Access to Shady Rest RV Park	046_01_OSV_203_1516	Capital	TOML	8/25/15	\$ 18,998.00
2	LABSS – Environmental Analysis CEQA/NEPA	096_01_LABSS_ENV1516	Capital	TOML	8/25/15	\$ 40,000.00
3	Signage and Wayfinding – Soft Surface	052_01_SoftSurf1516	Capital	MLTPA	8/11/15	\$ 7,500.00
4	SHARP – Trail Design	100_01_SHARP_DESIGN_P	Capital	TOML	8/25/15	\$ -
5	LABSS – Trail Design	101_01_LABSS_Design	Capital	TOML	8/25/15	\$ 5,000.00
6	SHARP - Trail Alignment Studies	051_03_TTC1516	Capital	MLTPA	8/11/15	\$ 2,500.00
7	LABSS - Trail Alignment Studies	097_01_LABSS_TTC1516	Capital	MLTPA	8/11/15	\$ 5,000.00
8	Sherwins – Winter Access/Egress	053_04_ShwEgr1516	Project	MLTPA	8/25/15	\$ 1,500.00
9	Existing Pedestrian Easements	Not Initiated	N/A	N/A	N/A	\$ -
10	SHARP - Trails NEPA Analysis INF	099_02_SHARP_NEPA_P_1	Capital	TOML	8/11/15	\$ 48,225.00
11	SHARP - Trails CEQA Analysis TOML	099_03_SHARP_CEQA_P_1	Capital	TOML	8/25/15	\$ 10,000.00
12	SHARP – Trail Construction Fund	071_01_SHARP_BLD1516	Capital	TOML	8/25/18	\$ 38,995.00
13	Signage and Wayfinding – Map Updates & Repair	052_02_MapUpdate1516	Project	MLTPA	8/11/15	\$ 8,000.00
14	MLTS Authorities and Management Plan	093_01_MLTS_MP_1516	Project	MLTPA	7/16/15	\$ -
15	Soft Surface Trails – USFS Permitting	062_01_USFS_PERMIT1516	Project	TOML	8/25/15	\$ 10,000.00
16	TOML Staff Time for MLTS Projects Support	091_01_TOMLSupport_151	Project	TOML	7/16/15	\$ 12,000.00
17	MLTS Trails Coordinator + Support	092_MLTS_TC	Project	TOML	7/16/15	\$ 109,950.00
18	MLTS Action Plan + Annual Budget	094_MLTS_ACT_BUD	Project	MLTPA	7/16/15	\$ -
19	MLTS Facilities for TOML CIP	091_02_TOMLCIP_1516	Project	TOML	7/16/15	\$ -
20	Contingency/Leverage Funds	057_06_CONT_LEV1516	Project	TOML	8/25/15	\$ 21,000.00
21	INF OSV NEPA Review – Matching Funds	057_05_OSV_NEPA1516	Capital	TOML	8/25/15	\$ 20,000.00
22	MLTS Website Operations and Maintenance	088_02_MT_WebMgt_1516	Project	MLTPA	7/16/15	\$ 20,000.00
23	MLTS Website – TOML Tech Support	088_03_MT_WebTML_1516	Project	TOML	8/11/15	\$ 2,500.00
24	MLTS Website – Content Development	098_01_MT_WebCon_1516	Project	MLTPA	8/11/15	\$ 12,000.00
25	MLTS Data Library	029_01_Data_OM_1516	Project	MLTPA	8/11/15	\$ 3,000.00
26	Lakes Basin Stewards	095_01_LB_STWRDS1516	Project	FOI	7/16/15	\$ 35,800.00
27	MLTS Photo and Image Library	069_05_Photo_OM_1516	Project	MLTPA	8/11/15	\$ 3,000.00
28	Wayfinding Update	Not Initiated	N/A	N/A	N/A	\$ -
29	Wayfinding Temporary Soft Surface	Not Initiated	N/A	N/A	N/A	\$ -
30	Trail Days - FOI	090_6_FOI15	Project	FOI	7/16/15	\$ 16,000.00
31	Trail Days - MLTPA	090_SOS15	Project	MLTPA	7/16/15	\$ 17,000.00
32	Shady Rest – Winter Grooming	102_01_WintGroom1516	Project	FOI	8/25/15	\$ 20,000.00
33	Lakes Basin Early Opening/Late Fall Closure	Not Initiated	N/A	N/A	N/A	\$ -
34	Mammoth Trails	014_05_MT_OM_1516	Project	MLTPA	8/11/15	\$ 1,200.00
35	Adopt A Trail	041_01_AAT1516	Project	MLTPA	8/25/15	\$ 7,500.00
36	Printed Maps and Trail Guides	103_01_MapsGuides1516	Project	MLTPA	8/25/15	\$ 10,000.00